



Sunflower Foundation

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# **Responsive Grant Program (RGP) Information Packet**

FOR

Substance Use Disorder (SUD) Abatement Programs

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RELEASED BY:

**Kansas Fights Addiction Grant Review Board**

**and Sunflower Foundation on**

**behalf of the Kansas Office of the Attorney General**

## Responsive Grant Program Information Packet

### Key Information

- **Posted Date:** May 4, 2026
- **Funding Opportunity:** Short-term, immediate needs and time-sensitive opportunities
- **Applications accepted year round**
- **Review timeline:** Quarterly review cycle; see [“Deadline and Application Process”](#) for details

You can find a list of frequently asked questions (FAQs) on [page 11](#) of this packet. To ensure a timely and appropriate response to all inquiries, email questions to: [KFAinfo@sunflowerfoundation.org](mailto:KFAinfo@sunflowerfoundation.org)

**Program Purpose:** The Kansas Fights Addiction (KFA) Responsive Grant Program is a rapid response funding mechanism designed to be responsive in urgent moments and support time-sensitive opportunities that will benefit the substance use disorder (SUD) system at the local or state level, where waiting for standard funding cycles could result in missed chances to leverage other funds, create significant risks, or cause adverse consequences.

**Description:** The Kansas Fights Addiction Grant Review Board (KFAB), Kansas Office of the Attorney General (OAG), and Sunflower Foundation are accepting applications for the KFA Responsive Grant Program. The purpose of this program is to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction. The KFA grant program is funded by the Kansas opioid settlements obtained by OAG. Sunflower Foundation serves as the grant administrator for KFAB. To learn more about KFA, visit <https://www.ag.ks.gov/reports-resources/affiliated-organizations/kansas-fights-addiction-act-grant-review-board..>

**Eligibility:** Eligibility is limited to state entities, municipalities, nonprofit entities, and for-profit private entities that provide services in Kansas for the purposes of preventing, reducing, treating, or otherwise abating or remediating substance abuse or addiction and has released or will release its legal claims arising from covered conduct against each defendant that is required by the opioid litigation.

**Funding Allocation:** Variable; allocation set annually by KFAB

**Length of Project:** 12 months maximum; non-renewable

**Authorizing Statute:** KFA grants are authorized under the Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

## **Purpose and Overview of Settlement Funds**

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The Office of the Attorney General (OAG) negotiated opioid settlement payments for Kansas and its counties and municipalities. These direct payments to Kansas consist of both one-time payments and recurring payments estimated to occur through 2038.

The purpose of the Kansas Fights Addiction Grant Program (KFA) is to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction. The KFA grant program is funded by the Kansas opioid settlements obtained by OAG. Sunflower Foundation serves as the grant administrator for the Kansas Fights Addiction Grant Review Board (KFAB). To learn more about KFA, visit <https://www.ag.ks.gov/reports-resources/affiliated-organizations/kansas-fights-addiction-act-grant-review-board>.

### **Populations to be Served**

Populations served may include, but are not limited to, individuals with or at risk of developing opioid use disorder (OUD) and/or any co-occurring substance use disorders or mental health (SUD/MH) conditions; individuals involved in the criminal legal system and in need of medications or other SUD services; and/or children impacted by substance use.

### **Statutory Guidance**

During award consideration, KFAB will consider the following qualifying project criteria pursuant to Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

- A. applications proposing science and data-driven approaches to the work;
- B. the sustainability of programming after grant funds are exhausted;
- C. qualified applicants that are not otherwise seeking or receiving funds from opioid litigation;
- D. applications to expand availability of certified drug abuse treatment programs authorized by KSA 2020 Supp. 21-6824;

KFA grants can only support services provided in Kansas or for Kansans. If an organization is based in or provides services in another state, prorated support of the proposed work will be considered only if documentation is provided to verify the percentage of services provided in Kansas or for Kansans.

### **Notice of Public Disclosure**

*Sunflower Foundation and the Kansas Fights Addiction Grant Review Board are subject to the Kansas Open Meeting Act (K.S.A. 75-4317 et seq.) and the Kansas Open Records Act (K.S.A. 45-215 through 45-223). Consequently, all materials received in an application process may be subject to public release pursuant to these statutes.*

## **Responsive Grant Program Details**

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### **Summary**

The goal of this funding is to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction in Kansas. This program is structured to provide timely, flexible financial support to organizations addressing urgent challenges aligned with the opioid settlement funds.

### **Eligible Organizations**

Eligibility, defined by statute, is limited to legally formed entities in active and good standing with the Kansas Secretary of State and are tax compliant. Organizations also must provide services in Kansas for the purposes of preventing, reducing, treating, or otherwise abating or remediating substance abuse or addiction and have released or will release its legal claims arising from covered conduct against each defendant that is required by the opioid litigation.

Types of Eligible Organizations:

- Nonprofit entities that have tax-exempt status under the Internal Revenue Service Code, including 501(c)(3) and organizations such as active churches and religious organizations; or
- For-profit private entities; or
- Instrumentalities of state or local government.

Examples of eligible organizations include but are not limited to:

#### *Units of State and Local Government:*

- Public health departments
- Public safety/law enforcement agencies
- Specialty courts
- First responder agencies
- Housing authorities
- Public libraries

#### *Behavioral Health and Healthcare Organizations:*

- SUD treatment providers
- Mental health centers
- Crisis centers
- Health systems
- Hospitals
- Rural health clinics
- Federally qualified health centers (FQHCs)
- Pharmacies

#### *Community-Based Organizations:*

- Prevention organizations
- Youth-serving organizations
- Faith-based organizations
- Community coalitions

#### *Educational Institutions:*

- Public, Private, Charter, and K-12 schools
- Colleges and universities
- Technical/vocational schools
- GED programs

#### *Social Services and Recovery Support Organizations:*

- Supportive and transitional recovery housing organizations
- Legal aid programs
- Food assistance programs
- Employment assistance programs
- Home visiting programs
- Early childhood service organizations
- Veterans' organizations

#### *Organizations that provide:*

- Wraparound supports for people with an SUD in any setting (e.g., drop-in centers, recovery courts, etc.)
- SUD recovery support/services
- Re-entry supports/services
- Overdose prevention and response services

## **Funding Request Criteria**

Applications will only be considered if they meet the following KFAB-approved criteria:

1. Immediate, urgent need or time-sensitive SUD opportunity where waiting for standard funding could result in missed chances to leverage other funds, create significant risks, or cause adverse consequences.
2. One-time, non-renewable funding request.
  - Projects that do not have funding secured beyond this one-time request are not eligible for the program.
3. Has received partial funding and/or sought outside funding sources.
4. Demonstrates strong collaboration through one or more of the following:
  - has formed strategic partnerships to provide services/programming; or
  - match funding opportunity; or
  - braided funding partner(s).
5. Must submit complete application and associated budget workbook.

*Note: See [FAQs](#) for examples of qualifying projects.*

## **Use of Grant Funds**

Applicants are required to submit a project budget and associated narrative describing how the grant funds will be used for opioid and/or any co-occurring substance use disorder abatement strategies to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction in Kansas.

All opioid abatement projects proposed in grant applications must meet one (1) or more of the qualifying project criteria pursuant to Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

## **Funding Exclusions**

Below are overarching funding exclusions for KFA funds. See the Unallowable List for additional funding exclusions.

- Supplantation of existing funding;
- Non-abatement strategies;
- Opioid litigation expenses;
- Campaign contributions;
- Illegal items or expenditures in which are prohibited by federal, state, or local law (e.g., syringe exchange programming, drug paraphernalia as defined in K.S.A. 21-5701, etc.).

## **Deadline and Application Process**

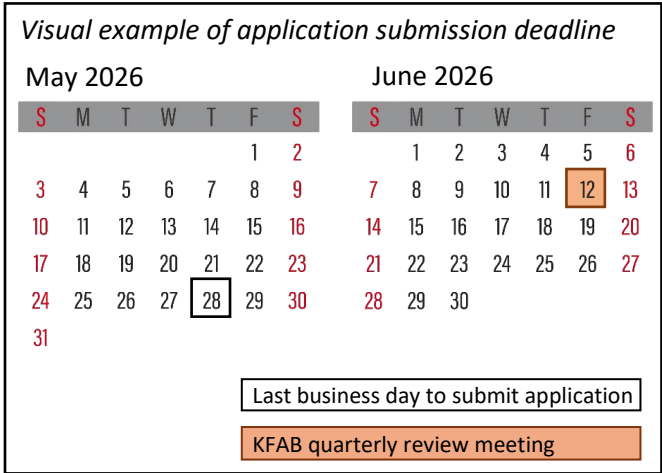
Applications will be accepted on a rolling basis via the [online portal](#). Applications must be submitted electronically via the portal. Applications received via email or other mechanisms will not be accepted.

KFAB will review applications quarterly. In general, anticipated review months annually will be March, June, September, and December. Typically, KFAB meets on the second Friday of every month. Applications will be reviewed on a rolling basis; therefore, once the urgent funding need is identified

applicants are encouraged to apply as soon as possible, but no later than a full 10 business days prior to upcoming KFAB quarterly review meeting. For applications that require a funding decision before the next quarterly review, KFAB will review the application at the next regularly scheduled meeting.

**Applications must be submitted a full 10 business days prior to the upcoming quarterly review meeting.** For example, if KFAB meets on June 12<sup>th</sup>, applications must be submitted by end of business day (EOD) May 28<sup>th</sup>.

Applications that are submitted by the deadline may be held until the following scheduled review meeting if additional clarification or information is needed. Applicants are encouraged to submit applications in a timely manner. Any applications received after the deadline will be held for consideration in the next quarterly review cycle.



**Review Process**

All submitted applications will be initially reviewed for completeness, organizational eligibility and financial due diligence, along with ensuring the application meets KFAB-approved criteria. Additional information may be requested from applicants during this process.

**Grant Awards**

All awards are subject to the annual program funding allocation set by KFAB and fund availability. Awards will be based, in part, on the proposed work, the applicant’s capacity, and the ability of the applicant to address needs. This is a competitive grant program, which means that not all qualifying and meritorious proposals will be awarded funding. If awarded, all grant payments from Sunflower Foundation to the grantee organization will be made via electronic payments.

**Grant Term**

Grant projects are expected to be accomplished within one (1) year from the date of the Letter of Agreement (LOA) execution; some exceptions may apply. If you have questions about the grant term, contact [KFAinfo@sunflowerfoundation.org](mailto:KFAinfo@sunflowerfoundation.org) to discuss before applying.

**Reporting Requirements**

All grantees will be required to submit at least one (1) program/work report and at least one (1) financial report. The number of required reports can vary depending on the size and length of each grant. All reporting requirements and deadlines will be clearly stated in the Letter of Agreement (LOA) between the grantee and Sunflower Foundation. The grantee will be required to file reports electronically via the online grants management system.

Final reports are due within 30 days of the end of the grant period. Reports may include, but are not limited to:

- detailed account of funding spent on approved uses;
- services provided;
- number of individuals served;
- aggregated and de-identified demographic information for individuals served;
- summary of impact(s), successes or challenges of the project funded with opioid settlement funds this project period.

## Online Application Submission

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### Getting Started

The KFA grant program uses an online grants management system called Fluxx. A guide to the online system can be found here: [KFA Application Technical Assistance Guide](#).

**All** applicants must have a current online account to complete the application; applicants must complete the registration to create an account before submitting the application. Create an account and view the online application at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

All applications must be completed and submitted through the online system, and all responses must be entered directly into the online application form. Application responses or information within any uploaded supplemental documents will not be considered as a sufficient response to the application questions. Only required documents (listed below) uploaded to the online system will be considered.

If applicants have difficulty completing the online application or uploading attachments, contact [KFAinfo@sunflowerfoundation.org](mailto:KFAinfo@sunflowerfoundation.org) prior to submitting the application.

### Components of the Online Application

#### A. Application Fields *(applicants may copy and paste the following into the online application)*

- Organization information;
- Project summary information;
- Project description and narrative.
  - Project introduction;
  - Urgency/need;
  - Organizational capacity;
  - Goals;
  - Partners;
  - Success/impact;
  - Funding sustainability.

#### B. Attachments – Additional Forms & Supporting Documents *(uploaded by applicant as part of the final submission process)*

##### Documents

- Budget Workbook that includes a budget summary, narrative, and capital form.

### Organizational Documents:

- 501(c)(3) Nonprofit: IRS-990 or 990-N, copy of current financial statements (preferably no older than 6 months), including statement of activities YTD and statement of financial position, and copy of most recent audit (preferably no older than 2 years), if available.
- Nonprofit without 990 (including active Churches and Religious Organizations): W-9 with EIN, copy of current financial statements (preferably no older than past 6 months), including statement of activities YTD and statement of financial position, and copy of most recent audit (preferably no older than 2 years), if available.
- For-Profit: Most current Tax Return, copy of most recent financials (preferably no older than 6 months), copy or link to most recent audit (preferably no older than 2 years), if available.
- Unit of State or Local Government: W-9 with EIN, copy of most recent financials (preferably no older than 6 months), copy or link to most recent audit (preferably no older than 2 years), if available.

### Documentation Due Upon Award:

- Signed Letter of Agreement (LOA) between the applicant entity and Sunflower Foundation.
- ACH electronic payment processing form.
  - If awarded, all grant payments from Sunflower Foundation to the grantee organization will be made via electronic payments.
- Signed agreement to release right to litigation of entities associated with opioid settlements.

**NOTE:** Sunflower Foundation reserves the right to request additional documentation during the application review and financial due diligence process, including but not limited to the right to request an IRS Determination Letter, Articles of Incorporation, Charter, additional tax returns, audits, and/or other documents as needed to verify entity status, eligibility, and financial viability in accordance with the KFA Act, codified as KSA 75-775 to -781.

When relevant, organizations may be required to attest to expenditure responsibility.

This application is not a commitment for funds, nor does it obligate the KFAB to grant or award any form of financial assistance.

### IMPORTANT SUBMISSION TIPS:

- Register within the Fluxx grants management system at least 5 business days before the deadline to ensure sufficient time for Sunflower Foundation staff to review and approve your registration.
- Fluxx does NOT auto-save your work. Make sure you save often. After you have saved your work, you can leave the portal and return to it later. If you do NOT save, your work will be lost.
- It is recommended that you write the draft of your application offline and save in a Word document. When you are ready to submit, copy and paste into the online application. This reduces the chance of losing any work if your online submission process gets interrupted.
- Once your application is complete, but before you submit it, we suggest you have someone not involved in writing the application review it for completeness, clarity, and consistency.

## Online Application Text

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To assist your planning, the questions from the online application are provided below. **Please note that the questions below are only provided to assist in offline planning. All applicants who wish to apply must do so through the online system.** The application is available for online submission at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

### Responsive Grant Application Questions

Please ensure responses are **brief, concise, clear,** and **limited to 200 words or less.**

#### Project Introduction

1. Briefly describe your proposed project, including primary activities and expected outcomes related to substance use disorder (SUD) prevention, treatment, harm reduction, or recovery.

#### Urgency/Need

2. Describe why your proposed project is time sensitive and an immediate need, including any urgent trends, emerging challenges, or critical gaps in services that it addresses.
3. Explain the potential consequences of delaying the implementation of this project and how it will impact the population(s) served.

#### Organizational Capacity

4. How is your organization uniquely positioned to implement your proposed project?

#### Goals

5. What are the primary goals of your project, and what is the anticipated timeline for achieving them? Please include key milestones and/or phases of work.

#### Partners

6. Describe any partnerships or collaborations that will strengthen your project. How will these relationships enhance your capacity to deliver services or achieve project goals? Include any information about match funding, if any, for this project.

7. Have you sought or secured funding from other sources for this project? Yes or No

If yes, provide a response for the following:

a. Please describe funding sources secured or sought for this project.

b. Have you applied for another funding source and have NOT received notice of funding for this project? Yes or No

▪ If yes, how would receiving that funding impact this request to KFA?

### **Success/Impact**

8. How will you measure the success of your project? Please provide measurable outcomes if applicable.

9. What strategies will you use to sustain your project's impact beyond the KFA funding period?  
*"Sustaining impact" refers to the ability to maintain the benefits, outcomes, or improvements achieved through your project after KFA funding has ended.*

### **Funding Sustainability**

10. Describe how this request and the proposed project is a one-time funding need. Explain why additional or ongoing funding from this grant program will not be required for the project's successful completion or sustained impact.

## Frequently Asked Questions (FAQs)

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FAQs will be compiled and shared publicly as new questions and information becomes available. Below is a list of initial questions we anticipate arising. FAQs will be posted on the [Sunflower Foundation website](#).

### Program and Application Questions

#### 1. How do I know if my project qualifies for this grant program?

Examples of eligible projects include but are not limited to:

- Project where KFA funds could meet a time-sensitive SUD opportunity to leverage other funds.
  - A project to build recovery housing units, that fill a gap in the community, is underway. To unlock match funding of \$500,000 from another funder, \$20,000 remains to meet the matching goal within the next 4 weeks.
- Project that has an immediate, urgent SUD need that creates significant risks or causes adverse consequences.
  - A recovery drop-in center needs \$13,450 to keep its doors open for six (6) weeks while awaiting the initiation of a new funding source. This is the only drop-in center in a five (5) county area that provides critical services and a safe and substance free space for people in recovery.
- Additional examples:
  - A prevention coalition needs \$6,000 to obtain certification to deliver a SUD prevention program in two (2) schools. The coalition has secured all other implementation and sustainability costs. The cost of certification is the only cost not covered by other sources and will prevent implementation of the program from beginning this school year.
  - A rural organization needs \$50,000 to cover the initial six (6) months of an MOUD provider's time to deliver services prior to being able to bill for services. This is a new MOUD program that creates medication access to the surrounding high-need counties. The funding allows services to begin immediately instead of waiting six (6) months.

#### 2. What is the award ceiling for these grants?

In general, the maximum award amount for this opportunity is \$500,000 per request. Requests for the full award amount should only be made when the project scope and documented need clearly require it. Applicants are strongly encouraged to submit budgets aligned with actual project costs rather than the funding ceiling. As stewards of settlement funds, applicants are expected to submit budgets that are reasonable, necessary, and fully justified. Proposals requesting the maximum amount without sufficient justification may be considered less competitive.

#### 3. Will there be an opportunity to renew the grant if awarded?

No, this grant program only provides one-time, non-renewable funding.

**4. If an entity received direct funding from the MFAF, can it also receive KFA funds from the settlement?**

Yes, however, applicants should clearly describe the need for KFA dollars, ensure that funding is not supplanted, and include MFAF budget and planned activities.

**5. What if the applicant organization does not know or is unable to obtain information related to what its local MFAF funds are being used for?**

While it is not required that applicant organizations coordinate activities with MFAF activities, it is strongly encouraged to ensure that no duplication is occurring, and funds are being best utilized and leveraged. It will be expected that any awarded grantees will make their best effort to collaborate with MFAF and other opioid and SUD-related funding sources in their community.

**6. Are letters of support required?**

No. However, letters or documentation from other funding sources detailing their investment in the project may be considered.

**7. Are churches and religious organizations eligible to apply?**

Yes, active churches and religious organizations in good standing with the IRS are eligible to apply. If a nonprofit organization does not file a 990 form to the IRS, the organization will be required to submit a W9 with the organization's EIN. Additional details on required financial documents are listed in the ["Components of Online Application"](#) section.

**8. Are nonprofits other than 501(c)(3) organizations eligible to apply?**

Yes, active nonprofit organizations in good standing with the IRS are eligible to apply. If a nonprofit organization does not file a 990 form to the IRS, the organization will be required to submit a W9 with the organization's EIN. Additional details on required financial documents are listed in the ["Components of Online Application"](#) section.

**9. What if my nonprofit organization has not had a formal audit completed?**

According to Kansas Statute 17-1763, a charitable organization with annual contributions over \$500,000 must file an audited financial statement prepared by an independent CPA. If your nonprofit organization is not required to file an audited financial statement in accordance with the State of Kansas, then this request will be noted as such and waived.

**10. Are indirect/operating expenses allowed?**

Direct operating expenses are allowable costs under the proposed grant project. All indirect operating expenses must be 10% or less of the total direct costs. This grant opportunity is not intended to serve as a general or core operating grant but rather for projects related to the specified allowable strategies. **Indirect costs** are expenses that cannot be directly attributed to a specific cost item, such as a particular project, product, or region. Unlike **direct costs**, which are directly associated with a specific project cost, indirect costs serve broader purposes within the organization. Indirect costs represent administrative expenses associated with the cost of doing business that are not readily identified project activities. Indirect costs, also referred to as facilities and administrative costs (F&A), are incurred for the benefit or joint objectives of a specific project and organizational activities. These costs are allocated equitably across all your organization's activities. Examples include costs for clerical and managerial staff, office space rental, and utilities.

**11. Will my grant be considered if it includes a capital project?**

Yes, capital projects will be considered. The KFA grant program defines capital as individual items over \$5,000 with a useful life of one (1) year or greater. However, capital projects will be reviewed on a case-by-case basis and will require extensive review and consideration. Capital projects must be deemed necessary to successful implementation of the proposed project and an allowable expense associated opioid abatement strategy.

Applications are required to include a copy of vendor quote(s) for the project(s), uploaded under Grantee Project Documents within Fluxx, to be considered complete. Capital funding will be paid only to the applicant organization, no sub-granting of capital funds to other organization(s) is allowed. Additional Capital Guidelines can be found in Fluxx within the application under Required Documents.

**12. Are fiscal agents/sponsors allowable under this funding?**

Fiscal agents/sponsors are allowable only if the fiscal agent/sponsor organization is directly providing a portion of the services under the grant themselves. An entity serving only as a pass-through entity is not allowable.

**13. Can you further define or provide examples of what is considered supplantation?**

The Kansas Fights Addiction Act prohibits grantees from replacing existing funding with KFA funds. Replacing existing funding or efforts would be considered supplantation. However, supplementing, adding to, expanding, or enhancing existing work is allowable. For example, if a city were to decide to reduce or replace previously allocated city funds with KFA funds to support an existing abatement program, this would be considered supplantation and unallowable.

**14. Where can I find the scoring rubric for reviews of applications for this RFP?**

The KFAB-approved rubric can be found [here](#).

**15. If our request is approved, what are the next steps?**

KFAB-approved applications will receive an email notification of award, followed by the Letter of Agreement (LOA) from Sunflower Foundation. The LOA includes, but is not limited to, payment and reporting schedules, dependent upon size and length of grant.

Grants Management System (Fluxx) Questions

**16. Where do I find the Kansas Fights Addiction (KFA) Grant Management System to submit my online application?**

The KFA grant program uses an online grants management system called Fluxx. KFA Fluxx registered individuals can access the online portal and application at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

**17. When should I register within the Fluxx system and how quickly will I gain access?**

We recommend prospective grantees register within the grant management system as soon as possible, but no less than 5 days prior to the deadline. When you register, your registration is required to be reviewed and approved by Sunflower Foundation staff. To ensure you can access the system in a timely manner, please register in advance. Once your registration is approved, you should

receive an email notification and be able to sign into the system using the email address you entered for your Primary Contact.

**18. OK, I'm ready to fill out the online application... now what?**

To create a Fluxx account for KFA, set up an account through the online portal. The portal can be found at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new)

- Click on "Create an account now" (lower right side of screen) and follow instructions.
- When your registration has been processed and approved by staff, you will receive an email with your Fluxx Username and a link to set your password.
- Use your login/password to enter the KFA Fluxx portal. The [KFA Application Technical Assistance Guide](#) will walk you through how to register and navigate the system.


**19. My organization is already registered in the KFA grants management system from previous RFP announcements and already has a KFA Fluxx login. Do I need to create a new account for this grant?**

No, you and the organization do not need to register again. You can use the login and password associated with your account. If you know your organization is already registered in Fluxx, but you do not have an individual login, you will need to create a new account. Your account will be linked to your organization when approved by staff. You will receive an individual username and password to access the grants management system.

**20. My organization is already registered in the Sunflower Foundation grants management system. Do I need to create a new account with KFA?**

Yes, organizations will need to create a new account within the [KFA Fluxx portal](#). The Sunflower Foundation and KFA grant programs both use Fluxx, but the grants management system and portals are separate from each other. Organization and grant information are not shared between systems.

**21. While completing my application within the KFA Fluxx system, why am I getting a warning that I did not upload a required document within my application?**

When uploading documents, please ensure you click on the green plus sign  next to the appropriate document type. If you upload all required documents but do not click on the appropriate green plus sign, the system does not recognize the document you uploaded as that required type. For example, if you upload your 990 using the "Audit" green plus sign, the system will assume the document is an audit and not a 990, thus will assume you have not uploaded all required documents.