



Sunflower Foundation

**Kansas Fights Addiction (KFA) Grant Review Board  
and Sunflower Foundation on  
behalf of the Kansas Office of the Attorney General**

**REQUEST FOR GRANT PROPOSALS**

FOR

**Expanding Access to Medications for Opioid Use Disorder (MOUD)**

Short Title: MOUD Expansion

## Kansas Fights Addiction 2026 Summary of the Request for Proposals (RFP)

### Key Dates

- **Posted Date:** Monday, May 4, 2026
- **Confirmation of Intent to Apply Deadline:** 5:00 pm CDT on Monday, May 18, 2026
- **Application Deadline:** 5:00 pm CDT on Friday, June 5, 2026
- **Funding Announcements:** Anticipated to be on or before Monday, September 28, 2026

You can find a list of frequently asked questions (FAQs) on [page 13](#) of this packet.

To ensure a timely and appropriate response to all inquiries, please email questions to:

[KFAinfo@sunflowerfoundation.org](mailto:KFAinfo@sunflowerfoundation.org)

<b>Grant Title:</b>	Expanding Access to Medications for Opioid Use Disorder (MOUD)
<b>Description:</b>	The Kansas Fights Addiction Grant Review Board (KFAB), Kansas Office of the Attorney General (OAG), and Sunflower Foundation are accepting applications for MOUD Expansion. The purpose of the KFA program is to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction. The KFA grant program is funded by the Kansas opioid settlements obtained by OAG. Sunflower Foundation serves as the grant administrator for KFAB. To learn more about KFA, visit <a href="https://www.ag.ks.gov/reports-resources/affiliated-organizations/kansas-fights-addiction-act-grant-review-board">https://www.ag.ks.gov/reports-resources/affiliated-organizations/kansas-fights-addiction-act-grant-review-board</a> .
<b>Eligibility:</b>	Eligibility is limited to state entities, municipalities, nonprofit entities, and for-profit private entities that provide services in Kansas for the purposes of preventing, reducing, treating, or otherwise abating or remediating substance abuse or addiction and has released or will release its legal claims arising from covered conduct against each defendant that is required by the opioid litigation.
<b>Total Available Funding:</b>	\$5,000,000
<b>Award Ceiling:</b>	Up to \$500,000 per year
<b>Length of Project:</b>	Up to 2 years – Awarded projects should anticipate an earliest start date of October 2026
<b>Authorizing Statute:</b>	KFA grants are authorized under the Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

## **Purpose and Overview of Settlement Funds**

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The Office of the Attorney General (OAG) negotiated opioid settlement payments for Kansas and its counties and municipalities. These direct payments to Kansas consist of both one-time payments and recurring payments estimated to occur through 2038.

The purpose of the Kansas Fights Addiction Grant Program (KFA) is to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction. The KFA grant program is funded by the Kansas opioid settlements obtained by OAG. Sunflower Foundation serves as the grant administrator for the Kansas Fights Addiction Grant Review Board (KFAB). To learn more about KFA, visit <https://www.ag.ks.gov/reports-resources/affiliated-organizations/kansas-fights-addiction-act-grant-review-board>.

### **Populations to be Served**

Populations served may include, but are not limited to, individuals with or at risk of developing opioid use disorder (OUD) and/or any co-occurring substance use disorders or mental health (SUD/MH) conditions; individuals involved in the criminal legal system and in need of medications or other SUD services; and/or children impacted by substance use.

### **Statutory Guidance**

During award consideration, KFAB will consider the following qualifying project criteria pursuant to Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

- A. applications proposing science and data-driven approaches to the work;
- B. the sustainability of programming after grant funds are exhausted;
- C. qualified applicants that are not otherwise seeking or receiving funds from opioid litigation;
- D. applications to expand availability of certified drug abuse treatment programs authorized by KSA 2020 Supp. 21-6824.

KFA grants can only support services provided in Kansas or for Kansans. If an organization is based in or provides services in another state, prorated support of the proposed work will be considered only if documentation is provided to verify the percentage of services provided in Kansas or for Kansans.

### **Notice of Public Disclosure**

*Sunflower Foundation and the Kansas Fights Addiction Grant Review Board are subject to the Kansas Open Meeting Act (K.S.A. 75-4317 et seq.) and the Kansas Open Records Act (K.S.A. 45-215 through 45-223). Consequently, all materials received in an application process may be subject to public release pursuant to these statutes.*

## Deadline and Submission Process

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**1. Confirmation of Intent (COI) to Apply Deadline: 5:00 pm CDT on Monday, May 18, 2026, via survey at <https://www.surveymonkey.com/r/SBVCD69>.**

Sunflower Foundation is requesting that prospective applicants submit a brief survey of the organization's intent to apply for this funding opportunity. COI is not required but is strongly encouraged to assist in structuring an efficient review process.

COI survey questions include:

- name of organization intending to apply;
- type of organization;
- primary contact;
- additional comments (optional).

**2. Proposal Deadline**

Proposals must be submitted online no later than 5:00 pm CDT on Friday, June 5, 2026.

**3. Submission Process**

To be considered for KFA funds, all applications must be submitted electronically via the online grants management system (Fluxx). The online application will open on May 4, 2026 and is available at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

Applicants are encouraged to read through the entire request for proposals and application before beginning the submission process. This application is not a commitment for funds, nor does it obligate KFAB to grant or lend any form of financial assistance. For questions regarding online submission, please contact [grants@sunflowerfoundation.org](mailto:grants@sunflowerfoundation.org).

**4. Funding Announcements**

For applications received by the deadline, Friday, June 5, 2026, funding announcements are expected by September 28, 2026. Announcement dates are subject to change.

Grants may begin once the Letter of Agreement (LOA), the grant contract, has been executed between the foundation and the awarded organization. Initiation and execution of LOA will follow funding announcements.

## Grant Application Details

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**Purpose**

This Request for Proposals (RFP) is issued in response to the ongoing opioid overdose crisis, which continues to drive morbidity and mortality across Kansas communities. Evidence-based treatment, such as medications for opioid use disorder (MOUD), remains the gold standard of care for opioid use disorder (OUD) and the most effective intervention for reducing overdose deaths and supporting long-term recovery.

Despite increased attention and resources dedicated to addressing OUD, access to MOUD remains uneven and scarce. The statewide substance use disorder (SUD) [needs assessment](#) identified that fewer than 5% of people with an SUD diagnosis are receiving MOUD. The assessment highlighted persistent gaps in service availability, workforce capacity, and care coordination, particularly in rural and underserved areas. Barriers such as limited provider availability, medication cost, stigma, and fragmented systems of care continue to prevent individuals from accessing timely and appropriate treatment. This RFP seeks to expand access to MOUD by supporting flexible, comprehensive, scalable and sustainable models of service delivery that reduce or eliminate these barriers.

Through this funding opportunity, the goal is to strengthen statewide MOUD treatment capacity, improve continuity of care, and ensure that individuals with OUD can access compassionate, evidence-based services when and where they are needed.

### **Eligible Organizations**

Eligibility, defined by statute, is limited to legally formed entities in active and good standing with the Kansas Secretary of State and are tax compliant. Organizations also must provide services in Kansas for the purposes of preventing, reducing, treating, or otherwise abating or remediating substance abuse or addiction and have released or will release its legal claims arising from covered conduct against each defendant that is required by the opioid litigation.

Types of Eligible Organizations:

- Nonprofit entities that have tax-exempt status under the Internal Revenue Service Code, including 501(c)(3) and organizations such as active churches and religious organizations; or
- For-profit private entities; or
- Instrumentalities of state or local government.

Eligibility Requirements:

- Organizations licensed to provide SUD services through the Kansas Department for Aging and Disabilities (KDADS) and/or other organizations providing MOUD services within a medical setting, such as FQHCs, rural health clinics, hospitals, jails, etc.; and
- Must have appropriate credentials and training to provide MOUD services.

### **Use of Grant Funds**

Applicants are required to submit a project budget and associated narrative describing how the grant funds will be used for opioid and/or any co-occurring substance use disorder abatement strategies to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction in Kansas.

The KFA grant program bases the release of subsequent year funds on the submission and approval of progress and financial report(s), and any other required reporting. Year two (2) funding is contingent upon progress made on your project which may include but is not limited to:

- making measurable progress toward goals and objectives;
- timely submission of required reports;

- demonstrates appropriate and timely use of funds aligned with the KFAB-approved budget and allowability guidelines; and
- proactively addressing barriers and challenges as they arise.

All opioid abatement projects proposed in grant applications must meet one (1) or more of the qualifying project criteria pursuant to Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

### **Funding Exclusions**

Below are overarching funding exclusions for KFA funds. See the Unallowable List for additional funding exclusions.

- Supplantation of existing funding;
- Non-abatement strategies;
- Opioid litigation expenses;
- Campaign contributions;
- Illegal items or expenditures in which are prohibited by federal, state, or local law (e.g., syringe exchange programming, drug paraphernalia as defined in K.S.A. 21-5701, etc.).

### **Review Process**

All submitted applications will be reviewed for completeness, organizational eligibility and financial due diligence, along with evaluation of the application with the KFAB-approved scoring rubric. Applicants must meet the above Eligibility Requirements to be considered. Additional information may be requested from applicants during this process.

The grant review process utilizes the KFAB-approved scoring rubric that addresses the seven (7) required sections in the application on a scale of 0-100. Sections are scored based on the quality of responses. Maximum points available for each section are listed in the "[Online Application Text](#)" section of this RFP.

### **Grant Awards**

This is a competitive grant program, which means that not all qualifying and meritorious proposals will be awarded funding. The KFA Act requires at least 1/8 of awarded funding each year be spent in each of the four congressional districts, thus geographic distribution will be considered when making awards. If awarded, all grant payments from Sunflower Foundation to the grantee organization will be made via electronic payments.

### **Grant Term**

Grant projects are expected to be accomplished within 2 years (24 months) from the date of the Letter of Agreement (LOA) execution; some exceptions may apply. It is anticipated that awarded projects will begin no earlier than October 2026. If you have questions about the grant term, contact [KFAinfo@sunflowerfoundation.org](mailto:KFAinfo@sunflowerfoundation.org) to discuss before applying.

## Reporting Requirements

All grantees will be required to submit at least four (4) progress reports and quarterly financial reports. The number of required reports can vary depending on the size and length of each grant. All reporting requirements and deadlines will be clearly stated in the Letter of Agreement (LOA) between the grantee and Sunflower Foundation. The grantee will be required to file reports electronically via the online grants management system.

Final reports are due within 30 days of the end of the grant period. Reports may include, but are not limited to:

- detailed account of funding spent on approved uses;
- services provided;
- number of individuals served;
- aggregated and de-identified demographic information for individuals served;
- summary of impact(s), successes or challenges of the project funded with opioid settlement funds this project period;
- specific MOUD reporting indicators.
  - number of individuals screened;
  - number of individuals who are eligible for MOUD;
  - number of MOUD-eligible individuals that received MOUD;
  - number of individuals initiated on MOUD retained at 30/90/180 days;
  - number of medications prescribed by drug type.

## Online Application Submission

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### Getting Started

The KFA grant program uses an online grants management system called Fluxx. A guide to the online system can be found here: [KFA Application Technical Assistance Guide](#).

**All** applicants must have a current online account to complete the application; applicants must complete the registration to create an account before submitting the application. Create an account and view the online application at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

All applications must be completed and submitted through the online system, and all responses must be entered directly into the online application form. Application responses or information within any uploaded supplemental documents will not be considered as a sufficient response to the application questions. Only required documents (listed below) uploaded to the online system will be considered.

If applicants have difficulty completing the online application or uploading attachments, contact [grants@sunflowerfoundation.org](mailto:grants@sunflowerfoundation.org) prior to submitting the application.

## Components of the Online Application

### A. Application Fields *(applicants may copy and paste the following into the online application)*

- Organization information;
- Project summary information;
- Project description and narrative.
  - Organization capacity/experience;
  - Project overview and need;
  - Goals;
  - Resources;
  - Barriers;
  - Sustainability;
  - Budget.

### B. Attachments – Additional Forms & Supporting Documents *(uploaded by applicant as part of the final submission process)*

#### Documents

- Budget Workbook that includes a budget summary, narrative, and capital form.

#### Organizational Documents:

- 501(c)(3) nonprofit: IRS-990 or 990-N, copy of current financial statements (preferably no older than 6 months), including statement of activities YTD and statement of financial position, and copy of most recent audit (preferably no older than 2 years), if available.
- Nonprofit without 990 (including active Churches and Religious Organizations): W-9 with EIN, copy of current financial statements (preferably no older than past 6 months), including statement of activities YTD and statement of financial position, and copy of most recent audit (preferably no older than 2 years), if available.
- For-Profit: Most current Tax Return, copy of most recent financials (preferably no older than 6 months), copy or link to most recent audit (preferably no older than 2 years), if available.
- Unit of State or Local Government: W-9 with EIN, copy of most recent financials (preferably no older than 6 months), copy or link to most recent audit (preferably no older than 2 years), if available.

#### Documentation Due Upon Award:

- Signed Letter of Agreement (LOA) between the applicant entity and Sunflower Foundation.
- ACH electronic payment processing form.
  - If awarded, all grant payments from Sunflower Foundation to the grantee organization will be made via electronic payments.
- Signed agreement to release right to litigation of entities associated with opioid settlements.

**NOTE:** Sunflower Foundation reserves the right to request additional documentation during the application review and financial due diligence process, including but not limited to the right to request an IRS Determination Letter, Articles of Incorporation, Charter, additional tax returns, audits, and/or other documents as needed to verify entity status, eligibility, and financial viability in accordance with the KFA Act, codified as KSA 75-775 to -781.

When relevant, organizations may be required to attest to expenditure responsibility.

This application is not a commitment for funds, nor does it obligate KFAB to grant or award any form of financial assistance.

### **IMPORTANT SUBMISSION TIPS:**

- Register within the Fluxx grants management system at least 5 business days before the deadline to ensure sufficient time for Sunflower Foundation staff to review and approve your registration.
- Fluxx does NOT auto-save your work. Make sure you save often. After you have saved your work, you can leave the portal and return to it later. If you do NOT save, your work will be lost.
- It is recommended that you write the draft of your application offline and save in a Word document. When you are ready to submit, copy and paste into the online application. This reduces the chance of losing any work if your online submission process gets interrupted.
- Once your application is complete, but before you submit it, we suggest you have someone not involved in writing the application review it for completeness, clarity, and consistency.

### **Online Application Text**

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To assist your planning, the questions from the online application are provided below. **Please note that the questions below are only provided to assist in offline planning. All applicants who wish to apply must do so through the online system.** The application will be available May 4, 2026 at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

**Prior to completing the full application, prospective applicants will be asked to attest that the organization meets the following eligibility requirements:**

- organization is licensed to provide SUD services through the Kansas Department for Aging and Disabilities (KDADS) and/or other organizations providing MOUD services within a medical setting, such as FQHCs, rural health clinics, hospitals, jails, etc.;
- organization has appropriate credentials and training to provide MOUD services.

*Application questions begin on next page.*

## Application Questions

Please ensure responses are **brief, concise, and clear**. While there are no length limitations for responses, please keep **responses to three (3) paragraphs or less for each question**.

### A. Organization Capacity/Experience (5 points)

1. Describe the applicant organization's current capacity to implement the proposed project and experience with MOUD provision, including relevant licensure and certifications as well as current MOUD services.

### B. Project Overview and Need (30 points)

2. Describe the proposed project, types of services to be provided, and how services will be delivered.
3. Describe how the proposed project will implement a low-threshold approach to services. Include specific strategies.
4. Describe the population to be served by the project, including an estimated number of individuals to be served and any relevant demographic information related to individuals to be served.
  - i. Estimated number anticipated to be served:
  - ii. Estimated number of unique MOUD patients anticipated to be served:
5. Provide a description of the need for the proposed project, including quantitative and/or qualitative data as appropriate, how the proposed project will address the need, and what the applicant organization is currently doing to address the need.

### C. Goals (20 points)

6. Identify reasonable goals with a timeline for completion for the proposed project. Goals should be specific, measurable, achievable, relevant, and time-bound (SMART). (If awarded, your organization will be expected to report progress based on the identified SMART goals.)
7. Describe the process(es), plan(s), and/or project activities that will be completed to meet the identified goal(s) and to deliver the proposed project/services.

8. How will the success of the project be measured and evaluated? Provide measurable outcomes if applicable.

**D. Resources (15 points)**

9. List the key staff that will be responsible for the project and describe what role each of them will play, including their relevant experience.
  
10. Describe any additional resources and/or funding that will be used to support the project or related projects. List any relevant funding sources the applicant organization receives for SUD programming such as funding from KDADS, KDHE, SOR, OD2A, Block Grant, SB123, SAMHSA, CDC, HRSA, BJA, or other SUD-related funding sources.
  
11. Is the applicant organization receiving funding from the Municipalities Fights Addiction Fund (opioid settlements for Counties/Cities)? Yes or No
  - i. If yes, what is the organization using funding from the Municipalities Fight Addiction Fund for?
  
12. Describe how the applicant organization is/will collaborate with other organizations/partners working on SUD issues in the community to implement the project, including activities supported by the funding sources listed above.
  
13. Describe how the applicant organization will ensure project activities are not duplicative of other services offered by the organization or partner organizations in the community. *\*KFA funds cannot supplant other funding sources. Applicants are asked to ensure that activities included in this proposal are not funded by other sources.*

**E. Barriers (10 points)**

14. Identify potential barriers to project implementation and describe contingency plans to mitigate them if proposed activities cannot be implemented as originally planned.

15. Stigma is widely recognized as a primary and well-documented barrier to care. Describe how the proposed project will address different forms of stigma/shame, such as internalized self-stigma, public and social stigma, and/or structural and institutional stigma.

**F. Sustainability (10 points)**

16. Describe plans for sustaining the project after the grant period ends. What strategies will be used to sustain the project's impact? What will be sustained, enhanced or expanded?

**G. Budget (10 points)**

17. Applicants will need to download the KFA Budget Workbook from within the application in the online system. The workbook includes a summary budget form, associated budget narrative form, and a capital budget form (if needed). It also includes a technical guide with instructions, tips, and examples to aid in completion. See the workbook and associated guidance for more information.

## Frequently Asked Questions (FAQs)

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FAQs will be compiled and shared publicly as new questions and information becomes available. Below is a list of initial questions we anticipate arising. FAQs will be posted on the [Sunflower Foundation website](#).

### RFP Application Questions

**1. How many applications may one community or one organization submit?**

Communities and organizations can submit more than one application when and where applicable, however funding is limited. It is highly encouraged that organizations and communities collaborate to maximize impact and minimize number of applications. The KFA Act requires at least 1/8 of awarded funding each year be spent in each of the four congressional districts, thus geographic distribution will be considered when making awards.

**2. Will there be an opportunity to renew the grant if awarded?**

No, this funding opportunity is intended to provide two (2) years of funding to expand sustainable MOUD provision in the state. Year two (2) funding is contingent upon progress made as described in "[Use of Grant Funds](#)" section.

**3. If an entity received direct funding from the MFAF, can it also receive KFA funds from the settlement?**

Yes, however, applicants should clearly describe the need for KFA dollars, ensure that funding is not supplanted, and include MFAF budget and planned activities.

**4. What if my organization does not know or is unable to obtain information related to what its local MFAF funds are being used for?**

While it is not required that applicant organizations coordinate activities with MFAF activities, it is strongly encouraged to ensure that no duplication is occurring, and funds are being best utilized and leveraged. It will be expected that any awarded grantees will make their best effort to collaborate with MFAF and other opioid and SUD-related funding sources in their community.

**5. Are letters of support required?**

No. However, letters or documentation from other funding sources detailing their investment in the project may be considered.

**6. Are churches and religious organizations eligible to apply?**

Yes, active churches and religious organizations in good standing with the IRS are eligible to apply. If a nonprofit organization does not file a 990 form to the IRS, the organization will be required to submit a W9 with the organization's EIN. Additional details on required financial documents are listed in the "[Components of Online Application](#)" section.

**7. Are nonprofits other than 501(c)(3) organizations eligible to apply?**

Yes, active nonprofit organizations in good standing with the IRS are eligible to apply. If a nonprofit organization does not file a 990 form to the IRS, the organization will be required to submit a W9

with the organization's EIN. Additional details on required financial documents are listed in the ["Components of Online Application"](#) section.

**8. What if my nonprofit organization has not had a formal audit completed?**

According to Kansas Statute 17-1763, a charitable organization with annual contributions over \$500,000 must file an audited financial statement prepared by an independent CPA. If your nonprofit organization is not required to file an audited financial statement in accordance with the State of Kansas, then this request will be noted as such and waived.

**9. Are indirect operating expenses allowed?**

Direct operating expenses are allowable costs under the proposed grant project. All indirect operating expenses must be 10% or less of the total direct costs. This grant opportunity is not intended to serve as a general or core operating grant but rather for projects related to the specified allowable strategies. **Indirect costs** are expenses that cannot be directly attributed to a specific cost object, such as a particular project, product, or region. Unlike **direct costs**, which are directly associated with a specific project cost, indirect costs serve broader purposes within the organization. Indirect costs represent administrative expenses associated with the cost of doing business that are not readily identified project activities. Indirect costs, also referred to as facilities and administrative costs (F&A), are incurred for the benefit or joint objectives of a specific project and organizational activities. These costs are allocated equitably across all your organization's activities. Examples include costs for clerical and managerial staff, office space rental, and utilities.

**10. Will my grant be considered if it includes a capital project?**

Yes, capital projects will be considered. The KFA grant program defines capital as individual items over \$5,000 with a useful life of one (1) year or greater. However, capital projects will be reviewed on a case-by-case basis and will require extensive review and consideration. Capital projects must be deemed necessary to successful implementation of the proposed project and an allowable expense associated opioid abatement strategy.

Applications are required to include a copy of vendor quote(s) for the project(s), uploaded under Grantee Project Documents within Fluxx, to be considered complete. Capital funding will be paid only to the applicant organization, no sub-granting of capital funds to other organization(s) is allowed. Additional Capital Guidelines can be found in Fluxx within the application under Required Documents.

**11. Are fiscal agents/sponsors allowable under this funding?**

Fiscal agents/sponsors are allowable only if the fiscal agent/sponsor organization is directly providing a portion of the services under the grant themselves. An entity serving only as a pass-through entity is not allowable.

**12. Can you further define or provide examples of what is considered supplantation?**

The Kansas Fights Addiction Act prohibits grantees from replacing existing funding with KFA funds. Replacing existing funding or efforts would be considered supplantation. However, supplementing, adding to, expanding, or enhancing existing work is allowable. For example, if a city were to decide to reduce or replace previously allocated city funds with KFA funds to support an existing abatement program, this would be considered supplantation and unallowable.

**13. Where can I find the scoring rubric for reviews of applications for this RFP?**

The KFAB-approved scoring rubric can be found [here](#).

**14. If our request for funding is approved, what are the next steps?**

KFAB-approved applications will receive an email notification of award, followed by the Letter of Agreement (LOA) from Sunflower Foundation. The LOA includes, but is not limited to, payment and reporting schedules, which are dependent upon size and length of grant.

Grants Management System (Fluxx) Questions

**15. Where do I find the Kansas Fights Addiction (KFA) Grant Management System to submit my online application?**

The KFA grant program uses an online grants management system called Fluxx. KFA Fluxx registered individuals can access the online portal and application at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new).

**16. When should I register within the Fluxx system and how quickly will I gain access?**

We recommend prospective grantees register within the grant management system as soon as possible, but no less than 5 business days prior to the deadline. When you register, your registration is required to be reviewed and approved by Sunflower Foundation staff. To ensure you can access the system in a timely manner, please register in advance. Once your registration is approved, you should receive an email notification and be able to sign into the system using the email address you entered for your Primary Contact.

**17. OK, I'm ready to fill out the online application... now what?**

To create a Fluxx account for KFA, set up an account through the online portal. The portal can be found at [https://ksfightsaddiction.fluxx.io/user\\_sessions/new](https://ksfightsaddiction.fluxx.io/user_sessions/new)

- Click on "Create an account now" (lower right side of screen) and follow instructions.
- When your registration has been processed and approved by staff, you will receive an email with your Fluxx Username and a link to set your password.
- Use your login/password to enter the KFA Fluxx portal. The [KFA Application Technical Assistance Guide](#) will walk you through how to register and navigate the system.


**18. My organization is already registered in the KFA grants management system from previous RFP announcements and already has a KFA Fluxx login. Do I need to create a new account for this grant?**

No, you and the organization do not need to register again. You can use the login and password associated with your account. If you know your organization is already registered in Fluxx, but you do not have an individual login, you will need to create a new account. Your account will be linked to your organization when approved by staff. You will receive an individual username and password to access the grants management system.

**19. My organization is already registered in the Sunflower Foundation grants management system. Do I need to create a new account with KFA?**

Yes, organizations will need to create a new account within the [KFA Fluxx portal](#). The Sunflower Foundation and KFA grant programs both use Fluxx, but the grants management system and portals are separate from each other. Organization and grant information are not shared between systems.

**20. While completing my application within the KFA Fluxx system, why am I getting a warning that I did not upload a required document within my application?**

When uploading documents, please ensure you click on the green plus sign  next to the appropriate document type. If you upload all required documents but do not click on the appropriate green plus sign, the system does not recognize the document you uploaded as that required type. For example, if you upload your 990 using the “Audit” green plus sign, the system will assume the document is an audit and not a 990, thus will assume you have not uploaded all required documents.