Sunflower Foundation

**Kansas Fights Addiction Grant Review
Board and Sunflower Foundation on
behalf of the Kansas Office of the Attorney
General**

REQUEST FOR GRANT PROPOSALS

FOR

Substance Use Disorder (SUD) Abatement Programs
within the priority areas of: Prevention, Providers and Health Systems, and Public Safety
and First Responders
Short Title: RFP 4

Request for Proposals (RFP)
Kansas Fights Addiction 2024 – RFP 4

To ensure a timely and appropriate response to all inquiries, please send questions in writing to kmachado@sunflowerfoundation.org.

Grant Title:	Kansas Fights Addiction 2024 RFP 4: Prevention, Providers and Health Systems, Public Safety and First Responders
Description:	The Kansas Fights Addiction Grant Review Board, Kansas Office of the Attorney General (OAG), and Sunflower Foundation are accepting applications for the 2024 Kansas Fights Addiction grant program. The purpose of this program is to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction. The Kansas Fights Addiction (KFA) grant program is funded by the Kansas opioid settlements obtained by the OAG. Sunflower Foundation serves as the grant administrator for the KFA Grant Review Board. To learn more about KFA, visit https://ag.ks.gov/about-the-office/affiliated-orgs/kansas-fights-addiction-act-grant-review-board.
Eligibility:	Eligibility is limited to state entities, municipalities, and non-for-profit private entities that provide services in Kansas for the purposes of preventing, reducing, treating, or otherwise abating or remediating substance abuse or addiction and has released or will release its legal claims arising from covered conduct against each defendant that is required by the opioid litigation.
Total Available Funding:	$4,000,000
Award Ceiling	$200,000
Length of Project:	12 months
Match Required?:	No
Authorizing Statute	KFA grants are authorized under the Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

Purpose and Overview

The Office of the Attorney General negotiated opioid settlement payments for Kansas and its counties and municipalities. These direct payments to Kansas consist of both one-time payments and recurring payments estimated to occur through 2038.

The Kansas Fights Addiction Grant Review Board, Kansas Office of the Attorney General (OAG), and Sunflower Foundation are accepting applications for the 2024 Kansas Fights Addiction (KFA) grant program. The purposes of this program are to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction. The KFA grant program is funded by the Kansas opioid settlements obtained by the OAG. Sunflower Foundation serves as the grant administrator for the KFA grant review board. To learn more about KFA, visit https://ag.ks.gov/about-the-office/affiliated-orgs/kansas-fights-addiction-act-grant-review-board.

Strategies included within this RFP were developed by the Kansas Prescription Drug and Opioid Advisory Committee's (KPDOAC) needs assessment and state strategic planning. This strategic planning included diverse input and data collection. The state plan included input from:

- over 55 different state and local organizations in Kansas;
- a public comment survey that received 825 responses from 85 Kansas counties;
- a partner survey with 265 responses from 77 Kansas counties;
- 20 key informant interviews;
- over 27 hours of subject matter expert sub-committee meetings divided by area of expertise;
- Kansas epidemiologists, data experts, and evaluators in SUD field.

The priority areas of focus for this RFP are Prevention, Providers and Health Systems, and Public Safety and First Responders. These priority areas include the following prioritized strategies, which are eligible within this RFP:

Prevention
1. universal primary prevention strategies that increase protective factors and address overall health, resiliency, and wellness among all ages (children, youth, young adults, adults, including parents, caregivers, etc.);
2. expand public awareness of drug overdose epidemic and state/local resources;
3. expand implementation of school-based programming and other prevention programming targeted to children, youth, and young adults;
4. expand state and local polysubstance use prevention initiatives;
5. expand medication disposal interventions;
6. community-level strategic planning;
7. youth-led prevention activities;
8. enhance partnerships between SUD/behavioral health providers and prevention providers (coalitions, schools, etc.).

Providers and Health Systems

1. facilitate patient's continuity of care by increasing service integration between healthcare disciplines, effective care coordination, and referrals management;
2. expand telehealth services for SUD treatment services, including MAT/MOUD within healthcare settings;
3. expand implementation of CDC opioid prescribing guidelines within Kansas health systems;
4. expand provider and preprofessional education opportunities (e.g., trainings on SUD prevention/treatment, screening processes, controlled substances prescribing, medication disposal programs, wraparound services, clinical support tools);
5. implement clinical quality improvement initiatives directed toward more effective pain management, standard of care for controlled substances prescribing and dispensing, and/or risk reduction;
6. training and provision of trauma-informed care;
7. screen for fentanyl in routine clinical toxicology testing;
8. expand implementation of best practices for treating people who can become pregnant, including safe and effective pain management, pregnancy testing, preconception counseling, and contraception access (including long-acting reversible contraception);
9. expand utilization of the prescription drug monitoring program, K-TRACS;
10. increase the number of providers treating MAT/MOUD patients; increase access to MOUD treatment within healthcare settings;
11. neonatal abstinence syndrome/neonatal opioid withdrawal syndrome education and resources;
12. expand peer support services within healthcare settings (e.g. hospitals, EDs, etc.)

Public Safety and First Responders

1. expand law enforcement and first responder access to naloxone and associated resources, including education and policy resources;
2. enhance public safety collaboration with community-based organizations;
3. expand mental/behavioral health and drug courts; expand wrap around supports needed within drug courts, such as assistance with transportation, food, employment, etc.;
4. expand diversion programs as an alternative to incarceration for nonviolent drug offenders;
5. expand implementation of Crisis Intervention Teams (CIT);
6. increase capacity of law enforcement and first responders to effectively respond to individuals with SUD;
7. implement standardized SUD screening, treatment, care coordination and continuity services into the criminal justice system;
8. expand first responder/public safety onboarding and data entry using the Overdose Detection Mapping Application Program (ODMAP);
9. implement pre-arrest diversion or deflection strategies (e.g. Police Assisted Addiction and Recovery Initiative (PAARI)).

Populations To Be Served

Populations served may include, but are not limited to, individuals with, or at risk of developing opioid use disorders (OUDs) and any co-occurring substance use disorder or mental health (SUD/MH) issues; individuals involved in the criminal justice system and in need of medications or other services for substance use disorders; and/or children impacted by substance use.

DEADLINE AND SUBMISSION PROCESS

1. Confirmation of Intent (COI) to Apply Deadline

A Confirmation of Intent is requested by 5:00pm CDT on **Friday, August 30, 2024,** via survey at https://www.surveymonkey.com/r/ZRG7GDB. Sunflower Foundation is requesting that prospective applicants submit a brief survey the foundation of the organization's intent to apply for this funding opportunity. COI shall indicate the name of the organization intending to apply and the priority area(s) and strategy/strategies the organization is considering for its application. COI is not required but is strongly encouraged to assist in structuring an efficient review process.

COI survey questions include:
- name of organization;
- type of organization;
- priority areas of interest;
- primary contact;
- additional comments (optional).

2. Proposal Deadline

Proposals must be submitted online no later than 5:00pm CDT on **Friday, September 13, 2024**.

3. Submission Process

To be considered for KFA funds, please complete the application electronically. This application is not a commitment for funds, nor does it obligate the KFA board to grant or lend any form of financial assistance. The online application will open on **August 5,** at https://ksfightsaddiction.fluxx.io/user_sessions/new.

All applicants are encouraged to participate in one of two informational webinars. The webinars will offer identical content.

The first webinar is scheduled for **Wednesday, August 14, 2024, 1:00 pm to 2:00 pm CDT**. Please click here to register for the webinar.

After registering, you will receive a confirmation email containing information about joining the webinar. **Webinar capacity is limited, so please register early if you plan to participate**. **A recording of the informational webinar will be available** on the Sunflower Foundation website.

While not a requirement, **participation is encouraged** as an opportunity to hear foundation staff discuss the RFP and address questions from potential applicants. However, if you are unable to join in the briefing, the foundation always welcomes your direct contact with any questions you may have about the criteria, guidelines, or application process for this RFP. Please note that this is a competitive grant process, and staff's ability to provide direct guidance is limited. **Please <u>send all inquiries in writing</u>** to kmachado@sunflowerfoundation.org.

Applicants are encouraged to read through the entire application before beginning the proposal submission process. All proposals must be submitted online. For questions regarding online submission, please contact Kmark@sunflowerfoundation.org.

4. Funding Announcements
For applications received by the Friday, September 13, 2024, deadline, funding announcements are expected by **January 6, 2025**.

Grants may begin once the Letter of Agreement (LOA), the grant contract, has been executed between the foundation and the awarded organization. Initiation and execution of LOA will follow funding announcements.

BACKGROUND

Opioid Epidemic Nationally and In Kansas
The opioid epidemic has taken an enormous toll on our country. The United States has lost over a million lives to drug overdose since 1999. It is estimated that in 2021, over 107,000 people died of a drug overdose in the U.S., and opioids were involved in 75% of these deaths. Since 2019 in Kansas, each year our state continues to see the highest number of drug overdose deaths in our history. In 2019, there were 393 overdose deaths, followed by 477 in 2020 (21.4% increase), 678 in 2021 (42.1% increase), and 738 in 2022 (8.8% increase).

Nationwide Opioid Settlements
Several nationwide settlements have been reached with companies to resolve their liabilities in thousands of lawsuits across the country associated with their role in fueling the opioid epidemic. Participating states, cities and counties were required to surrender any individual suits they were pursuing to join the nationwide settlements. Our state and 205 units of local government signed on to the nationwide settlements and have received initial payments. To date several major opioid manufacturers, distributors, and retailers have offered to settle nationwide, such as McKinsey and Associates, Mallinckrodt PLC, Janssen/Johnson & Johnson, McKesson, Amerisource-Bergen, Cardinal Health, Purdue Pharma, CVS, Walgreens, and Walmart.

Kansas Opioid Settlements
The Kansas opioid settlements are split into two funds, 75% to the Kansas Fights Addiction Fund (KFAF)

and 25% to the Municipalities Fight Addiction Fund (MFAF). Each year, $200,000 is dedicated to the Kansas prescription drug monitoring program, K-TRACS. The KFA Act directs all recovery to opioid and SUD abatement. The OAG has recovered more than $340 million in settlements related to unlawful opioid manufacturing, marketing and distribution. Payments will be made to Kansas for up to 18 years, a majority of which will be frontloaded.

While we cannot change the past, we can now leverage opioid settlement funds to sustain and strengthen our ongoing response and make transformative change. This grant opportunity is just the first of many to come to help our state combat and find new and innovative approaches to addressing the opioid epidemic. It is our hope that with this new funding stream over the next 18 years, we will be able to see transformative change to improve and save the lives of Kansans impacted by substance use.

PROGRAM DETAILS

Summary

The goals of this funding are to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction in Kansas.

Eligible Organizations

Eligibility, defined by statute, is limited to state entities, municipalities, and non-for-profit private entities that provide services in Kansas for the purposes of preventing, reducing, treating, or otherwise abating or remediating substance abuse or addiction and has released or will release its legal claims arising from covered conduct against each defendant that is required by the opioid litigation.

Examples of eligible organizations include but are not limited to the following: units of state and local governments, SUD treatment organizations, prevention organizations, community coalitions, behavioral health organizations, mental health centers, federally qualified health centers, health care organizations, law enforcement agencies, first responder, public safety, criminal justice organizations, recovery support organizations, supportive and transitional recovery housing programs, organizations within the recovery ecosystem, community-based organizations, youth-serving organizations, schools, universities, community colleges, GED programs, libraries, food assistance programs, employment assistance programs, legal aid programs, housing authorities, health departments, hospitals, pharmacies, veterans organizations, social service organizations, foundations, faith-based organizations, home visiting programs, early childhood service organizations, crisis centers, rural health clinics, etc.

Organizations must meet the following criteria:
- have tax-exempt status under Section 501(c)(3) or other relevant sections of the Internal Revenue Service Code, including active churches and religious organizations; or
- be an instrumentality of state or local government, provided KFA funding will not supplant existing work.

Opioid abatement projects proposed in grant applications must meet one (1) or more of the following qualifying project criteria pursuant to Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

KFA grants can only support services provided in Kansas or for Kansans regardless of race, ethnicity, gender, sexual orientation, disability, age, geography, and socioeconomic status. If an organization is based in or provides services in another state, prorated support of the proposed work will be considered only if documentation is provided to verify the percentage of services provided in Kansas or for Kansans.

Applicants demonstrating the following may be given priority in the selection process:
    A. qualified applicants that are not otherwise seeking or receiving funds from opioid litigation;
    B. applications to expand availability of certified drug abuse treatment programs authorized by KSA 2020 Supp. 21-6824;
    C. applications proposing **science and data-driven approaches** to the work;
    D. applications proposing **new and innovative approaches** to the work;
    E. applications from organizations that have not received KFA funding previously;
    F. organizations with an operating budget of $500,000 or less;
    G. applications providing services in one or more of the 21 counties identified within the 5th quintile of highest risk in the [2024 Kansas County Composite Index](#);
    H. applications that also include strategies to address the following:
        1. enhance collaboration with partners and other funding sources to best leverage resources and ensure duplication is avoided;
        2. support integrated care strategies within the system (SUD organizations);
        3. expand recovery housing;
        4. increase capacity and implementation of drug courts;
        5. decrease stigma;
        6. enhances workforce development, recruitment, and retention within the behavioral health field.

Grant Awards

Grant awards will not exceed $200,000. Awards will be based, in part, on the proposed work, the applicant's capacity, and the ability of the applicant to address needs and propose new and innovative approaches to strategy implementation. This will be a competitive grant program, which means not all qualifying and meritorious proposals will be funded. If awarded, all grant payments from the Sunflower Foundation to the grantee organization will be made via electronic payments.

Use of Grant Funds

Opioid abatement projects proposed in grant applications must meet one (1) or more of the following qualifying project criteria pursuant to Kansas House Bill 2079, Kansas Fights Addiction Act, codified as KSA 75-775 to -781.

Applicants are required to submit a project budget and associated narrative describing how the grant funds will be used for opioid and/or any co-occurring substance use disorder abatement strategies to prevent, reduce, treat, or mitigate the effects of substance abuse and addiction in Kansas.

Grant Term

Grants are expected to be accomplished within one year from the date of the grant award; some exceptions may apply. If you have questions about the term, please send an email to kmachado@sunflowerfoundation.org to discuss before applying.

Reporting Requirements

All grantees will be required to submit at least one program/work report and at least one financial report. All reporting requirements and deadlines will be clearly stated in the Letter of Agreement between the grantee and Sunflower Foundation. The grantee will be asked to download and file reports electronically via Sunflower's online grants management system.

Final reports are due within 30 days of the end of the grant period. Reports may include but are not limited to:
- detailed account of funding spent on approved uses;
- services provided;
- number of individuals served;
- aggregated and de-identified demographic information for individuals served;
- summary of impact(s), successes or challenges of the project funded with opioid settlement funds this project period.

Funding Exclusions
- supplantation of existing funding;
- non-abatement strategies;
- opioid litigation expenses;
- campaign contributions.

ONLINE APPLICATION SUBMISSION

Getting Started

The application will guide applicants through the process of opening an account. **All** applicants must have a current online account to complete the application; applicants may complete the registration to create an account in advance of the application opening. **All** applications must be completed and submitted using the online application. A guide to the online application system can be found here KFA Application Technical Assistance Guide. The online application will open on **August 5, 2024,** at https://ksfightsaddiction.fluxx.io/user_sessions/new.

Components of the Online Application

A. Online Fields *(applicants may copy and paste the following into the online application:)*
• applicant information;
• project information;
• description and narrative:
    o organization overview;
    o project overview and need;
    o goals;

- o priority elements;
- o resources;
- o sustainability;
- o budget.

B. Attachments - Additional Forms & Supporting Documents

(uploaded by applicant as part of the final submission process)

Documents

- Budget Form
- Budget Narrative

Organizational Documents:

- 501c3 Nonprofit: IRS-990 or 990-N, copy of current financial statements (preferably no older than 6 months), including statement of activities YTD and statement of financial position, and copy of most recent audit (preferably no older than 2 years), if available;
- Nonprofit without 990 (including active Churches and Religious Organizations): W-9 with EIN, copy of current financial statements (preferably no older than past 6 months), including statement of activities YTD and statement of financial position, and copy of most recent audit (preferably no older than 2 years), if available;
- Unit of State or Local Government: W-9 with EIN, copy of most recent financials (preferably no older than 6 months), copy/link to most recent audit (preferably no older than 2 years), if available.

Documentation Due Upon Award

- signed LOA between the applicant entity and Sunflower Foundation;
- ACH electronic payment processing form;
- signed agreement to release right to litigation of entities associated with opioid settlements.

NOTE: Additional documentation may be requested during the application review process, including but not limited to the right to request an IRS Determination Letter, Articles of Incorporation, Charter, or other document as needed to verify entity status and eligibility in accordance with the KFA Act. If applicants have difficulty uploading attachments, please contact the foundation prior to the application deadline date.

If awarded, all grant payments from the Sunflower Foundation to the grantee organization will be made via electronic payments.

IMPORTANT TIPS:

- Always write the draft of your application offline and save in a Word document, then copy and paste into the online application when you are ready to submit. This reduces the chance of losing any work if your online submission process gets interrupted.
- Once your application is complete, but before you submit it, we suggest you have someone not involved in writing the application review it for completeness, clarity, and consistency.
- Register within the Grants Management System at least a couple days before the deadline to ensure sufficient time for Sunflower Foundation staff to review and approve your registration.
- The Sunflower Foundation Grants Management System does NOT auto-save your work. Make sure you save often, and after you've saved you can leave the session and return to it later. If you do NOT save, your work will be lost.

- Responses to application questions must be submitted within the online application. Responses or information within any uploaded supplemental documents will not be considered as a sufficient response to the application question. Only required documents uploaded will be considered.

Notice of Public Disclosure

Sunflower Foundation and the Kansas Fights Addiction Board are subject to the Kansas Open Meeting Act (K.S.A. 75-4317 et seq.) and the Kansas Open Records Act (K.S.A. 45-215 through 45-223). Consequently, all materials received in this application process may be subject to public release pursuant to these statutes.

Grant Review

The KFA grant review process will rely on a board-approved scoring rubric that addresses the six required sections to the application on a scale of 0-100, with an additional optional section (D) that is worth 10 extra points. Reviewers will score each section of the application based on the quality of responses; maximum points available under each section are listed below under ONLINE APPLICATION TEXT. As a reminder, in addition to the components in the application, additional points may be applied to applications that address one or more of the prioritized elements listed on page 10, for KFA board consideration when selecting grantees.

ONLINE APPLICATION TEXT

To assist your planning, the questions from the online application and the evaluation criteria are provided below. **Please note that the questions below are only provided to assist in offline planning. All applicants who wish to apply must do so through the online system. Application will be available for online submission on August 5, 2024, at** https://ksfightsaddiction.fluxx.io/user_sessions/new.

Please ensure your responses are **brief, concise, and clear.** While there are no length limitations for responses, please keep responses to three paragraphs or less for each question.

A. ORGANIZATION OVERVIEW (10 points)

1. Provide a brief description of your organization, including a brief overview of the organization's history, key programs and services.

2. Describe your organization's capacity to implement the proposed project and any relevant experience with similar projects or programming, including past achievements and evidence of impact.

3. Describe how your policies and practices will align with the National Culturally and Linguistically Appropriate Services (CLAS) standards.

B. PROJECT OVERVIEW AND NEED (40 points)

1. Describe the purpose of your proposed project, types of services to be provided, and how services will be delivered. Please also include a description of how your proposed project is science and data driven.

2. Describe the population to be served by this project, including an estimated number of individuals to be served and any relevant demographic information related to individuals to be served.
   a. Estimated number anticipated to be served: [   ]

3. Provide a description of the need for the proposed project, including quantitative and/or qualitative data as appropriate, how the proposed project will address the need, and what your organization is currently doing to address the need.

4. Describe how the proposed project is **innovative in its approach** to addressing substance use disorder and community needs.

5. Identify potential barriers to project implementation and how your organization will work to mitigate them.

C. GOALS (20 points)

1. Identify reasonable goals with a timeline for completion for your proposed project. Goals should be specific, measurable, achievable, relevant, and time-bound (SMART). *(If awarded, your organization will be expected to report progress based on the identified SMART goals.)*

2. Describe the process(es), plan(s), and/or project activities you will complete to meet your goal(s) and to deliver the proposed project/services.

3. List what project outcome(s) you would like to see and how you plan to measure. Explain how you plan to evaluate your project and how you will measure whether your project did or did not achieve the goal(s) outlined above. What evaluation methods, tools, or other resources will be used?

D. PRIORITY ELEMENTS (10 points) *Optional*

1. Tell us how you are including in your project the priority elements (if any) listed under subsection H on page 9.

E. RESOURCES (20 points)

1. List the key staff that will be responsible for the project and describe what role each of them will play, including their relevant experience.

2. Describe any additional resources and/or funding that will be used to support this project or related projects. Please list any relevant funding sources your organization receives for SUD programming, like funding from sources such as *KDADS, KDHE, SOR, OD2A, DEC/DECK, Block Grant, SB123, SPF Rx, SAMHSA, CDC, HRSA, BJA, or other SUD-related funding sources.*

3. Due to 2024 being a year in which some of these major grants mentioned above are up for bid, if your organization were to lose funding from a major funding source such as these, how would that impact the proposed project? *(Not factored into scoring for this section but may be considered by the KFA board in the review process).*

4. Describe how the organization is/will collaborate with other organizations to accomplish implementation of this project, including any entities funded through the Municipalities Fights Addiction Fund (Counties/Cities) and/or partners working on SUD issues in your community, including activities funded by the above funding sources.

   Is your organization receiving funding from the Municipalities Fights Addiction Fund (opioid settlements for Counties/Cities)?   Yes   No
   If no, skip questions 4a.
   a. If yes, what is your organization using funding from the Municipalities Fights Addiction Fund for?

5. Have you received a previous KFA grant?   Yes   No
   If no, skip questions 5a and 5b.
   a. If yes, how is the project different from the previously funded project?

   b. If yes, how is the project complementary or similar to the previously funded project?

6. Please describe how your organization will ensure project activities are not duplicative of other services offered by your organization or partner organizations in the community. *KFA funds*

should not supplant other funding sources, so please ensure that activities included in your proposal are not funded by other sources.

F.   SUSTAINABILITY (5 points)

1.   Tell us your plans for sustaining your project after the grant period ends. As a result of the grant funding, what work will be sustained, enhanced or expanded? If this project is successful, how will you sustain it?

2.   If the board were to fund your project at a lower amount, how would your proposal change? *(Not factored into scoring for this section but may be considered by the KFA board in the review process).*

G.   BUDGET (5 points)

The budget section will include a standardized budget form and associated budget narrative. The maximum indirect rate shall not exceed 10% of the total budget. The budget template also includes a technical guide to aid in completion. See standardized budget form for more information.

GENERAL FREQUENTLY ASKED QUESTIONS (FAQS)

FAQs will be compiled and shared publicly as new questions and information becomes available. Below is a list of initial questions we anticipate arising. FAQs will be posted on the [Sunflower Foundation website](#).

1. **Where do I find the Sunflower Foundation Grant Management System to submit my online application?**
   The online application will open on August 5, 2024, and can be found at
   https://ksfightsaddiction.fluxx.io/user_sessions/new.

2. **How many priority areas and strategies may an entity apply for?**
   Entities may apply for multiple strategies within one priority area or across priority areas. Applicants should include goals and responses in the application that reflect activities for all strategies selected.

3. **Will there be an opportunity to renew the grant if awarded?**
   The Kansas Fights Addiction Grant Review Board has not established funding priorities for futures years at this time. The board is completing a needs assessment that will assist in future funding strategy development.

4. **If an entity was awarded a 2023 KFA Grant, can it reapply for this RFP?**
   Yes. However, this funding opportunity is prioritizing new projects and is not intended to be a renewal of previous grants funded by the KFA board. The 2023 and 2024 RFPs are intended to provide short-term funding for immediate needs while the comprehensive needs assessment is completed. The needs assessment is expected to wrap up around the end of 2024 to early 2025 and will be used by the KFA board to guide future funding opportunities. To learn more about the needs assessment or to get involved visit www.unitedtotransform.com.

5. **If an entity received direct funding from the MFAF, can it also receive KFA funds from the settlement?**
   Yes, however these applicants should clearly describe the need for KFA dollars, MFAF budget and activities plans, and ensure that funding is not supplanted.

6. **Are letters of support required?**
   No.

7. **What if the applicant organization does not know or is unable to obtain information related to what their local MFAF funds are being used for?**
   While it is not required that applicant organizations coordinate activities with MFAF activities, it is strongly encouraged to ensure that no duplication is occurring, and funds are being best

utilized and leveraged. It will be expected that any awarded grantees will make their best effort to collaborate with MFAF and other opioid and SUD-related funding sources in their community.

8. **OK, I'm ready to fill out the online application… now what?**
Sunflower uses an online grants management system called Fluxx.

Create a Fluxx account with Sunflower:
Set up an account by clicking here: https://ksfightsaddiction.fluxx.io/user_sessions/new
- Click on "Create an account now" (lower right side of screen) and follow instructions.
- When your registration has been processed and approved by Sunflower grant staff, you will receive an email with your Fluxx Username and a link to set your password.
- Use your login/password to enter the Fluxx portal and the KFA application card will appear and allow you to begin your application on August 5, 2024. The technical assistance guide will walk you through how to register and navigate the system.

*Note – if your organization has registered in the Sunflower Foundation grants management system in the past, you will need to create a new account within the KFA system, which is separate related to KFA grants only and does not connect to information within the general Sunflower Foundation grants management system.

*Note – if your organization has registered in the KFA grants management system for previous RFP announcements and already has a KFA Fluxx login, this login will remain the same and you do not need to register again.

9. **How long will it take to review my application?**
Timing is dependent upon scheduled meetings of the Kansas Fights Addiction board. Reviews are scheduled to occur between the months of September and November and will be presented at the following KFA board meeting for board review and approval.

10. **If our request is approved, what are the next steps?**
Sunflower Foundation will email a Letter of Agreement/LOA (grant contract), which includes payment and reporting schedule, dependent upon size and length of grant.

11. **How many applications may one community or one organization submit?**
Communities and organizations can submit more than one application when and where applicable, however funding is limited. It is highly encouraged that organizations and communities collaborate to maximize impact and minimize number of applications. The Kansas Fights Addiction Act requires at least 1/8 of awarded funding each year be spent in each of the four congressional districts, thus geographic distribution will be considered when making awards.

12. Are churches and religious organizations eligible to apply?

Yes, active churches and religious organizations in good standing with the IRS are eligible to apply. If a nonprofit organization does not file a 990 form to the IRS, the organization will be required to submit a W9 with the organization's EIN. In addition, the same financial documents will be requested from churches and religious organizations; financial statements; and audit, if available.

13. Are nonprofits other than 501(c)(3) organizations eligible to apply?

Yes, active nonprofit organizations in good standing with the IRS are eligible to apply. If a nonprofit organization does not file a 990 form to the IRS, the organization will be required to submit a W9 with the organization's EIN. In addition, the same financial documents will be requested from nonprofits; financial statements; and audit, if available.

14. What if my nonprofit organization has not had a formal audit completed?

According to Kansas Statute 17-1763, a charitable organization with annual contributions over $500,000 must file an audited financial statement prepared by an independent CPA. If your nonprofit organization is not required to file an audited financial statement in accordance with the State of Kansas, then this request will be noted as such and waived.

15. Will my grant be considered if it includes a capital project?

Yes, capital projects will be considered. We define capital to include individual items over $5,000 with a useful life of one year or greater. However, capital projects will be reviewed on a case-by-case basis. Capital projects will require extensive review and consideration. Capital projects must be deemed necessary to successful implementation of the allowable associated opioid abatement strategy. Complete grant applications include a copy of vendor quote(s) for the project(s) uploaded under Grantee Project Documents within Fluxx. Capital funding will be paid only to the applicant organization, no sub-granting of capital funds to other organization(s) is allowed.

16. Where can I find the scoring rubric for reviews of applications for this RFP.

The KFA Board approved scoring rubric/matrix can be found here.

17. Where can I find the Kansas Prescription Drug and Opioid Advisory Committee's state plan referenced in the RFP?

Click this link to view the state plan.

18. **Are fiscal agents/sponsors allowable under this funding?**

Fiscal agents/sponsors are allowable only if the fiscal agent/sponsor organization is directly providing a portion of the services under the grant themselves. An entity serving only as a pass-through entity is not allowable.

19. **Can you further define or provide examples of what is considered supplantation?**

The Kansas Fights Addiction Act prohibits grantees from replacing existing funding with KFA funds. Replacing existing funding or efforts would be considered supplantation. However, supplementing, adding to, expanding, or enhancing existing work is allowable. For example, if a city were to decide to reduce or replace previously allocated city funds with KFA funds to support an existing abatement program, this would be considered supplantation and unallowable.

20. **If an entity would like to apply for more than one grant, do they need to complete more than one confirmation of intent survey?**

Yes, the organization should submit one confirmation of intent survey per grant application. For example, if an organization would like to apply for three separate grants for services in different areas of the state, that organization should submit three confirmation of intent surveys.

21. **Are indirect/operating expenses allowed?**

Direct operating expenses are allowable costs under the proposed grant project; however, any indirect operating expenses must be 10% or less of the total grant amount. This grant opportunity is not intended to serve as a general or core operating grant but rather for projects related to the specified allowable strategies. **Indirect costs** are expenses that cannot be directly attributed to a specific cost object, such as a particular project, product, or region. Unlike **direct costs**, which are directly associated with a specific cost object, indirect costs serve broader purposes within the organization. Indirect costs represent administrative expenses associated with the cost of doing business that are not readily identified project activities. Indirect costs, also referred to as facilities and administrative costs (F&A), are incurred for the benefit or joint objectives of a specific project and organizational activities. These costs are allocated equitably across all your organization's activities. Examples include costs for clerical and managerial staff, depreciation, office space rental, and utilities.

22. **When should I register within the Fluxx system and how quickly will I gain access?**

We recommend prospective grantees register within the grant management system, Fluxx, as soon as possible but no less than 2-3 days prior to the deadline. When you register, your registration is required to be reviewed and approved by Sunflower Foundation staff. To ensure you can access the system in a timely manner, please register in advance. Once your

registration is approved you should receive an email notification and be able to sign into the system using the email address you entered for your Primary Contact.

23. **While completing my application within the system, why am I getting a warning that I did not upload a required document within my application?**

When uploading documents please ensure you click on the green plus sign ⊕ next to the appropriate document type. If you upload all required documents but do not click on the appropriate green plus sign, the system does not recognize the document you uploaded as that required type. For example, if you upload your 990 using the "Audit" green plus sign, the system will assume the document is an audit and not a 990, thus will assume you have not uploaded all required documents.

24. **Are for-profit entities eligible to apply for this RFP?**

No, not at this time. We recognize that legislation was recently passed adding for-profit entities to the definition of eligible entities under the Kansas Fights Addiction Act. However, the board is in the process of establishing appropriate procedures and processes to fund for-profit entities as these processes are not the same as those for non-profits and units of government.